

County of Los Angeles

DEPARTMENT OF PUBLIC SOCIAL SERVICES

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BRYCE YOKOMIZO
Director

LISA NUÑEZ
Chief Deputy



Board of Supervisors

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Fifth District

October 25, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**RECOMMENDATION TO TERMINATE THE CONTRACT BY AND BETWEEN THE
COUNTY OF LOS ANGELES AND SOUTHERN CALIFORNIA YOUTH AND FAMILY
CENTER AND APPROVE AMENDMENTS TO THE CONTRACTS BY AND
BETWEEN COUNTY OF LOS ANGELES AND EL NIDO FAMILY CENTERS AND
ALTAMED HEALTH SERVICES CORPORATION FOR CAL-LEARN CASE
MANAGEMENT SERVICES
(ALL DISTRICTS – 3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Chair to find that Southern California Youth and Family Center (SCYFC) is in default of its contract with the County of Los Angeles as of September 2, 2005, for its failure to perform Cal-Learn Case Management Services under the existing contract.
2. Approve and instruct the Chair to terminate for default the contract by and between the County of Los Angeles and SCYFC for Cal-Learn Case Management Services.
3. Approve and instruct the Chair to sign the attached Amendment Number Four to the contracts between the County of Los Angeles and El Nido Family Centers and AltaMed Health Services Corporation, effective one day after the Board of Supervisors' approval, for additional funds in the amount of \$23,444 for AltaMed and \$13,094 for El Nido, to cover excess costs related to establishing offices in the Inglewood and Long Beach areas to serve participants previously served by SCYFC. These are one-time-only costs that will not roll over to and will not be funded in the next contract term. The current contracts are caseload driven and do not include a contract maximum.

PURPOSE/JUSTIFICATION OF RECOMMENDATION ACTION

Southern California Youth and Family Center (SCYFC) informed the Department of Public Social Services (DPSS) that they would discontinue Cal-Learn Case Management Services effective September 2, 2005, due to a change in their financial condition. SCYFC provided Cal-Learn Case Management Services to 370 pregnant and parenting teens in the Inglewood and Long Beach areas.

Cal-Learn is a State-mandated program for CalWORKs participants who are under 19 years old, are pregnant or parenting, and have not yet completed their high school education. The County's Cal-Learn contractors provide comprehensive, intensive case management to assist teens in completing their high school education.

Currently, there are four other contractors that provide Cal-Learn Case Management Services in Los Angeles County, Foothill Family Service, Childrens Hospital of Los Angeles, AltaMed Health Services Corporation, and El Nido Family Centers. These contracts are fee-for-service contracts with no maximum contract amount because they are caseload driven. In other words, payment is based on the number of eligible teens who are enrolled and participate in the Cal-Learn program.

To mitigate any damage and to continue necessary services in the two areas previously served by SCYFC, DPSS determined that AltaMed has an office that is closest in proximity to the Long Beach area and El Nido has an office closest to the Inglewood area. DPSS contacted the two agencies to determine their willingness to provide services in the two areas. Both AltaMed and El Nido agreed that they would provide case management services. The one-time-only funds would be used to secure a facility lease and purchase equipment and supplies for case managers. Both providers will continue to serve this population through the next contract period. These one-time-only funds will not be used to pay for case management services which are reimbursed to the contractors monthly, based on the firm-fixed fee-per-case served.

The Cal-Learn contracts will expire on November 30, 2005, at which time the contractors' performance will be evaluated. Based on the results of the evaluation, the contractors may enter into negotiations to extend the contracts for an additional year, pursuant to the Board's mandate. The continuation of services in the Inglewood and Long Beach areas will be discussed in negotiations with the four contractors. El Nido and AltaMed could continue as the service providers in the areas.

Implementation of Strategic Plan Goals

This action is consistent with the principles of the Countywide Strategic Plan Goal #3, Organizational Effectiveness, to ensure that service delivery systems are efficient, effective and goal-oriented; and Goal #5, Children and Families' Well-Being, to Improve the well-being of children and families in Los Angeles County as measured by the achievements in the five outcome areas adopted by the Board: good health, economic well-being, safety and survival, social and emotional well-being, and educational/workforce readiness.

FISCAL IMPACT/FINANCING

The contracts with El Nido and AltaMed have no contract maximum. The one-time-only funds for AltaMed are \$23,444 and \$13,094 for El Nido, for a total of \$36,538. Funding for these contracts is included in the CalWORKs Single Allocation for FY 2005-06 and there is no additional net County cost since the CalWORKs Maintenance of Effort requirement will be met.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County of Los Angeles currently contracts with El Nido Family Centers and AltaMed Health Services Corporation for the provision of Cal-Learn Case Management services in Los Angeles County.

This Amendment will provide a one-time-only funding for AltaMed and El Nido to establish offices in Inglewood and Long Beach, the areas previously served by SCYFC.

AltaMed and El Nido have agreed to provide Cal-Learn services in the Long Beach and Inglewood areas through November 30, 2005.

The County is authorized to provide these services under California's Welfare and Institutions Code, Section 11331 through 11334 and California Department of Social Services' (CDSS) Manual of Policies and Procedures (MPP), Chapter 42-762 through 42-769, and the COUNTY's Cal-Learn Plan.

CONTRACTING PROCESS

The current contracts between the County and El Nido and AltaMed are being amended to fund, on a one-time basis, excess costs incurred by these agencies to establish offices in areas previously served by SCYFC, to provide Cal-Learn Case Management Services.

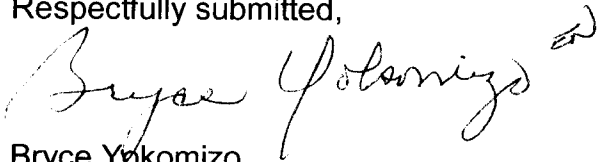
IMPACT ON CURRENT SERVICES

The execution of this Amendment will not infringe on the role of the County in its relationship to its residents, and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County. This Amendment will not affect the current services being provided under this agreement.

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to return one (1) adopted stamped Board Letter and three (3) original signed copies of each amendment to the Director of DPSS.

Respectfully submitted,


Bryce Yokomizo
Director

BY:sm

Attachments

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

**AMENDMENT NUMBER FOUR TO THE AGREEMENT WITH
ALTAMED HEALTH SERVICES CORPORATION FOR THE PROVISION OF
CAL-LEARN CASE MANAGEMENT SERVICES**

Reference is made to the document entitled "Cal-Learn Case Management Services Contract By and Between the County of Los Angeles and AltaMed Health Services Corporation," dated August 12, 2003, and further identified as County Agreement Number 74590, Amendment Number One, dated September 29, 2003, Amendment Number Two, dated November 25, 2003, Amendment Number Three, dated November 30, 2004, Change Notice Number One, dated October 23, 2003, and Change Notice Number Two, dated June 10, 2004, hereinafter referred to as "Agreement."

Effective one day after Board approval, the Agreement is amended as follows:

1. **SECTION IV, CONTRACT RATES**, Section 1.1.1 is added as follows:
 - 1.1.1 Attachment B-4, Contractor's Budget is added as an attachment hereto, effective one day after Board approval through November 30, 2005. Attachment B-4 projects the excess costs incurred by CONTRACTOR as a result of serving Cal-Learn participants in the Long Beach area, formerly served by another contractor that discontinued the same service in that area.
2. **SECTION V, INVOICING AND PAYMENT**, Paragraphs 14.0 and 15.0 are added as follows
 - 14.0 CONTRACTOR shall be paid in arrears, for set-up activities related to excess costs referred to above, not to exceed \$23,444 referenced in Attachment B-4, Contractor's Budget, for operating expenses through November 30, 2005. CONTRACTOR shall use the set-up fee to establish an interim location to serve Cal-Learn participants in the Long Beach area.
 - 15.0 CONTRACTOR shall submit a monthly invoice to the COUNTY with documentation to support such set up costs/expenditures. If any portion thereof is not expended for the specific use of set-up activities (as referenced above), by November 30, 2005, the unexpended balance shall not be rolled over into the next contract period.

All other terms and conditions of the Agreement remain in full force and effect.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by the Chair, and the seal of said Board hereto affixed and attested by the Executive Officer and Clerk thereof, and CONTRACTOR has caused this Amendment to be signed by its duly authorized officer(s), this _____ day of _____ 2005.

COUNTY OF LOS ANGELES

By _____
Chair, Board of Supervisors

Attest:

VIOLET VARONA-LUKENS, Executive Officer
Clerk of the Board of Supervisors
of the County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By _____
Senior Deputy County Counsel

ALTAMED HEALTH SERVICES
CORPORATION

By _____
Castulo de la Rocha, President & CEO
500 Citadel Drive, Suite 490
Los Angeles, California 90040

ATTACHMENT B-4
CONTRACTOR'S BUDGET

ALTA MED HEALTH SERVICES CORPORATION
SET-UP BUDGET
AFLP / ASPPP / Cal-Learn
TWO MONTH BUDGET

Category	AFLP	ASPPP	Cal-Learn	TOTAL
Salary (Implementation Consultant)	2,176	1,041	6,244	9,461
	0	0	0	0
	0	0	0	0
LAN & WAN Equipment	0	0	0	0
Data and Voice Cabling	0	0	1,500	1,500
Telecommunications	0	0	0	0
Office Furniture	0	0	4,700	4,700
Office Equipment (5 Computers, 1 Printer)	0	0	7,000	7,000
Facility Expenses	1,449	693	0	6,300
Marketing	0	0	0	0
New Client Supplies	0	0	500	500
Office Supplies	0	0	500	500
Recruitment	0	0	1,250	1,250
Training	0	0	1,000	1,000
Relocation Expenses (Temporary Location)	0	0	750	750
Relocation (Temporary Site to Long Beach)	0	0	0	0
Total Set-Up Expense	3,625	1,734	23,444	32,961

**AMENDMENT NUMBER FOUR TO THE AGREEMENT WITH
EL NIDO FAMILY CENTERS FOR THE PROVISION OF
CAL-LEARN CASE MANAGEMENT SERVICES**

Reference is made to the document entitled "Cal-Learn Case Management Services Contract By and Between the County of Los Angeles and El Nido Family Centers," dated August 12, 2003, and further identified as County Agreement Number 74591, Amendment Number One, dated September 29, 2003, Amendment Number Two, dated November 25, 2003, Amendment Number Three, dated November 30, 2004, Change Notice Number One, dated November 17, 2003, and Change Notice Number Two, dated May 25, 2004, hereinafter referred to as "Agreement."

Effective one day after Board approval, the Agreement is amended as follows:

1. **SECTION IV, CONTRACT RATES**, Section 1.1.1 is added as follows:
 - 1.1.1 Attachment B-4, Contractor's Budget is added as an attachment hereto, effective one day after Board approval through November 30, 2005. Attachment B-4 projects the excess costs incurred by CONTRACTOR as a result of serving Cal-Learn participants in the Inglewood area, formerly served by another contractor that discontinued the same service in that area.
2. **SECTION V, INVOICING AND PAYMENT**, Paragraphs 14.0 and 15.0 are added as follows
 - 14.0 CONTRACTOR shall be paid in arrears, for set-up activities related to excess costs referred to above, not to exceed \$13,094 referenced in Attachment B-4, Contractor's Budget, for operating expenses through November 30, 2005. CONTRACTOR shall use the set-up fee to establish an interim location to serve Cal-Learn participants in the Inglewood area.
 - 15.0 CONTRACTOR shall submit a monthly invoice to the COUNTY with documentation to support such set up costs/expenditures. If any portion thereof is not expended for the specific use of set-up activities (as referenced above), by November 30, 2005, the unexpended balance shall not be rolled over into the next contract period.

All other terms and conditions of the Agreement remain in full force and effect.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by the Chair, and the seal of said Board hereto affixed and attested by the Executive Officer and Clerk thereof, and CONTRACTOR has caused this Amendment to be signed by its duly authorized officer(s), this _____ day of _____ 2005.

COUNTY OF LOS ANGELES

By _____
Chair, Board of Supervisors

Attest:

VIOLET VARONA-LUKENS, Executive Officer
Clerk of the Board of Supervisors
of the County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By _____
Senior Deputy County Counsel

EL NIDO FAMILY CENTERS

By _____
Liz Herrera, Executive Director
10200 Sepulveda Blvd., Suite 350
Mission Hills, CA 91345

ATTACHMENT B-4
CONTRACTOR'S BUDGET

LINE ITEM BUDGET

PROJECT NAME:	CAL-LEARN CASE MANAGEMENT SERVICES		(SET-UP COSTS)
CONTRACTOR:	EL NIDO	CONTACT PERSON:	LIZ HERRERA
CONTRACT PERIOD:	OCTOBER 2005-NOVEMBER 2005	TELEPHONE NUMBER:	
FISCAL YEAR:	JULY 2005 - JUNE 2006		

ADMINISTRATIVE COSTS:

DIRECT COSTS

Salaries & Benefits (See Personnel Schedule)

Total Cost

Case Management/Administrative Staff:

Salaries		\$
Fringe Benefits		\$
Personnel Subtotal		\$

OPERATING COSTS (1)

Monthly Cost

Yearly Cost

Equipment		\$6,649
Supplies		\$0
Mileage (rate per mile x estimated mileage)		\$0
Computer, Printer & Software (2)		\$0
Printing		\$0
Provider Training		\$0
Space Acquisition		\$2,500
Utilities		\$0
Telephones		\$2,926
Other (must be itemized)		\$0
Operating Costs - Subtotal	\$ -	\$ 12,075.00

INDIRECT COSTS (List all appropriate)

(% of Personnel Salaries. See Personnel Schedule)

Percentage

Yearly Cost

Indirect Cost - Subtotal

Total Administrative Cost

DIRECT SERVICES COSTS:

DIRECT SERVICES

Consultant		\$ 1,019.00
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Grand Total Contract Cost

Footnotes:

- (1) All Operating costs must be reasonable and prorated by the percentage of uses in serving CalWORKs participants if costs includes other programs cost.
- (2) DPSS prior approval is required for purchases of any Information Technology (IT) equipment. Attach EDP Equipment Schedule.